



50th Anniversary Calendar Guidelines

By posting your event on the 50th Anniversary Calendar, you agree to abide by the following guidelines:

Posting an Event

1. Calendar event submissions (descriptions/posts) may be posted to the 50th Anniversary calendar site at <http://www.PeaceCorps50.org> for all 50th Anniversary related events from October 11, 2010 – December 31, 2011. Events listed on this calendar will include those submitted by:
 - a) Peace Corps staff;
 - b) NPCA staff;
 - c) NPCA Member Group leaders; and
 - d) individuals.
2. To add an event:
 - a) Sign up or login to your account with your existing Facebook, Twitter, or LinkedIn account OR create a new unique account.
 - b) Create your profile according to the prompts to fill in your username, email, full name (during service if applicable), Peace Corps country and years of service (if applicable), audience type (RPCV, former Peace Corps staff member, Peace Corps applicant, family members and friends of current Peace Corps Volunteers, and members of the general public) and additional info. Note that email addresses and phone numbers will not be visible on your public profile but may be used to contact you about your event by NPCA or Peace Corps staff. If you want to share this information with other users of this site, you should type it in the “Additional Info” box.
 - c) To add your event, click on “Add Event” and fill out the information on the form.
 - d) Event posts will be submitted to NPCA staff for review before they are posted online.
 - e) If your event is accepted by NPCA, it will be posted on the site within one business day after you submit the form. If there are questions about your event, NPCA staff may contact you.
3. Calendar event descriptions must be in English or have an English translation.
4. Your event post may not contain any endorsement, solicitation, commercial, or similar content inconsistent with Peace Corps’ mission or goals or status as a government agency.
5. Your post may not contain any profane or threatening language or any personal attack on an individual or organization.
6. Events posted on this calendar may not include lobbying (including advocacy efforts/activities) or partisan political activities or fundraising in support of lobbying or partisan political activities.
7. Event descriptions must be no longer than 300 words.
8. Event descriptions may contain links to other websites that give more information about the event.
9. NPCA and the Peace Corps staff reserve the right to request further documentation, at their sole and absolute discretion, to verify compliance with these official guidelines.
10. Event submissions that do not comply with the National Peace Corps Association’s Terms of Service or these Official Guidelines or that otherwise contain prohibited, inappropriate, or irrelevant and duplicative content as determined by the NPCA and the Peace Corps, in their sole and absolute discretion, will not be posted or will be removed from the calendar site as the case may be.
11. Event posts may contain any elements including music, audio, speech/voiceovers, stills, video, supers, or other audiovisual materials except those that are protected by someone else’s copyright or trade secret or otherwise subject to third party proprietary rights, including privacy and publicity rights.
12. If you want to amend your post or remove it from the calendar, you may do so by submitting a written request to NPCA at 50thcalendar@peacecorpsconnect.org

13. You may submit as many events as you want.

Adding an Event to “My Schedule”

1. Features of My Schedule – you can create your own personal calendar from the Main Calendar:
 - a) View your schedule by clicking on "My Schedule".
 - b) Click on an event to add it to your schedule and re-click on it to remove it from your schedule.
 - c) By adding an event to your schedule, this is your online RSVP for the organizer.
2. Printer-formatted versions and iCal export for Google Calendar, Apple iCal and Microsoft Outlook are available after you login.
3. The calendar can be filtered in a variety of ways including by date, venue and most popular events.
4. Detailed event information is revealed by hovering over any of the color coded rectangles for that event on the calendar. Each event also has a dedicated event page containing additional information about it.
5. Once you're logged in, you can view what events your friends from your favorite social networks (Facebook, LinkedIn, Twitter) are attending.
6. For an event, you can view the other attendees who have created and are sharing their schedule. View their schedule/profile to easily setup meetings with them. You can easily add their events to your own schedule by clicking the "Attend" button.

General Policies

1. Except for those events sponsored by NPCA or the Peace Corps, as the case may be, neither NPCA nor the Peace Corps takes any responsibility for any of the events posted on the 50th Anniversary calendar or for the accuracy of any information posted on the site regarding any such event.
2. You agree to indemnify NPCA and the Peace Corps for any claim, demand, judgment, or other allegation arising from any monetary transactions that occur in connection with your posted event and your possible violation of someone's trademark, copyright, or other legally protected interest in any way for your event.
3. By having your event, blog post, photo, or image on the 50th Anniversary calendar site, you grant NPCA and the Peace Corps a perpetual, worldwide, non-exclusive, royalty-free license to use your post, in any media or online format.
4. Linking to the calendar at <http://www.PeaceCorps50.org> is permitted.
5. You grant NPCA and the Peace Corps permission to edit, modify, format, or adapt your post for NPCA's or the Peace Corps' purposes at NPCA's or the Peace Corps' sole and absolute discretion.
6. No compensation will be paid to any person who posts an event on the calendar site, including if and when NPCA or the Peace Corps uses the post or its content in any manner.
7. NPCA and the Peace Corps are not responsible for the outcome of any event posted on the 50th Anniversary calendar site with the exception of official Peace Corps sponsored events.
8. NPCA and the Peace Corps are not responsible for any monetary transactions that occur as part of donation, dues, ticket prices or admittance to events. All of these must be handled by the event organizers through another site (such as PayPal), in person, or at the organizers' discretion.

Privacy

1. The personal information you submit when you create a profile on the calendar site may be used to contact you in the event there is a question or clarification needed about one of your events or its content. Your personal information may also be used by NPCA or the Peace Corps to provide you further information about NPCA or the Peace Corps or their respective programs. You may at any time opt not to receive any further communications from NPCA or the Peace Corps or request in writing that personal information you have submitted on the calendar site be removed from NPCA and Peace Corps databases.
2. When you create a profile on the calendar site, NPCA will subscribe you to its electronic newsletter which includes information about Peace Corps 50th Anniversary events. You may opt out of these communications at any time.

3. NPCA will not disclose, give, sell, or transfer any private personal information about you, unless required by law or regulation. The Peace Corps will use or disclose information only as provided by law.
4. As your event will be made available to the public, you should not include personal information about yourself or anyone else unless you deem it necessary and appropriate for the event.

Questions About the Calendar

If you have questions or need assistance, please submit your inquiry here: 50thcalendar@peacecorpsconnect.org

This 50th Anniversary Calendar was made possible with support provided by the Peace Corps.